

Street Highway Road Improvement Maintenance Program
(SHRIMP) Working Group Meeting
May 1, 2017

Attendance: John Holman, Angela Wigger, Lt. Brock (for Chief Hatch), Chief Horton, Renée Coakley, Chris Cox (for Bobby Marr), Becky Myers, Jeff Adams

City Manager noted that Council approved funds at a recent work session for this project. Becky reviewed the proposed plan for Phase 1 of the project. The project will encompass St. Marys Street and down Osborne to City Hall. Timeframe for construction is approximately one year with possible plans to begin 2018. Construction drawings are approximately 50% complete. Portions of the construction will include removing the turning/loading lane on St. Marys Street, expanding the sidewalks 18-22 feet, and improving the storm water system by the St. Marys Sub museum. There will be green areas and rain gardens implemented as well. The brick walkways in the medians along Osborne will also be repaired. The splash pad placed in front of the pavilion at the end of Osborne Street will allow for shut off and capping of the jets for festivals, the Saturday Market and during the Christmas season. The Section 319 grant (approximately \$400,000); will be used for the storm water sections. The city should have the status of the award of the grant within the next few weeks. The goal for the improvements is to attract investors, improve walkability and to enhance the downtown.

Planning Prior – City Manager wants this construction period to be transparent. Will plan to have a booth in upcoming festivals to answer questions and display drawings of the planned work. Chief Horton requested updated drawings to ensure proper turning radials for fire trucks. City Manager noted there will be a 75% update to the DDA and Council of the proposed construction and also at the 100% completion stage. At the 100% phase the city will go out for bid for construction. Trash complaints: Bobby, Jeff and Becky will work on and review for locations for businesses. The goal is to get the trash containers off the street or have them screened from public view.

During Construction – Parking areas for dropping off materials during construction will need to be looked at. This will be addressed by Chief Horton, Chief Hatch and Bobby. It was suggested that for the first big festival the possibility of utilizing the parking at the Kings Bay Village Shopping Center and shuttling visitors to the festival utilizing the CRC buses. This possibility will be investigated.

What needs to be accommodated – possible staging areas for construction (possibilities: Weed Street, behind the Peace Garden and Bartlett Lot or Gateway Property).

Need list of events – a list of events needs to be created beginning with events in January 2018. A note of pending construction will be added to the contracts for events beginning January 2018. Angela, Becky and Renée will review the current application and add language that will alert renters of construction. The goal is to minimize disruption of any events or, festivals. Possible change could be: **“Please note city is planning street & highway renovations which may cause inconvenience from March 2018-December 2019.”** City Manager also noted that Angela, Becky and Renée should make suggestions for any other changes that should be made to the current applications if needed at this time. City Manager requested that proposed changes be brought to the next meeting as well as any ideas about social media and how often to post updates, billboard ideas, etc.

Communication with public – Social Media updates will take place during construction to ensure transparency. The city may utilize a billboard as well to keep the public informed as well as possibly having a tent at future festivals providing updates on the status of the project. Press releases will be created and distributed weekly. Direct communication with the businesses before and during construction will be handled by Angela and Becky.

Future plans - new rules and regulations in the applications will be added as deemed necessary once construction is complete. Possible increases in fees for rentals of the facilities will be reviewed once construction is complete.

Next meeting scheduled for Monday, June 5, 2017 at 8:30 AM.